



पूर्व तट रेलवे/EAST COAST RAILWAY
प्रधान कार्यालय, कार्मिक विभाग,
रेल सदन, भुवनेश्वर-751017
Head Quarters Office, Personnel Department,
Rail Sadan, Bhubaneswar-751017

संख्या/No. ECoR/Pers/Gaz/Sel/Medical/ANO/2025-26

दिनांक/Dated: 20.01.2025

The PCMD-ECoR/BBS.
The Sr. DPO- KUR, WAT & SBP.
The CMS- KUR, WAT & SBP.
The MD/CH/BBS.

विषय/Sub: Formation of Group-B Panel of Assistant Nursing Officer (ANO) in Level-10 in Medical Department of ECoR for the assessment period 2025-26 i.e. from 01.01.2025 to 31.12.2026 (upto 30.06.2027).

1. It has been decided by the competent authority to conduct selection for formation of Group-B Panel of 03 (UR-02 & ST-01) posts of Assistant Nursing Officer (ANO) in Level-10 in Medical Department of East Coast Railway for the assessment period 2025-26 i.e. from 01.01.2025 to 31.12.2026 (upto 30.06.2027). Selection of candidates for empanelment is based on a (i) Written Examination, (ii) Viva-voce (with prior Medical Fitness test) and Assessment of Record of Service. The exact date, time and venue of the written test will be intimated in due course.
2. **Conditions of Eligibility:**
 - I. As per Recruitment Rules for the Group-'B' post of Assistant Nursing Officer published by Railway Board vide Notification No. 2005/E (GR)I/1/1-RR dated 08.03.2016, Chief Matron (Group 'C') in Pay Matrix Level-10 with two years' regular service in the grade are eligible to appear for the selection.
 - II. Where juniors who have completed their qualifying or eligibility service and are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.
 - III. The service will be reckoned as on **01.01.2025.**
3. A provisional list of ten candidates in order of seniority, based on the provisional integrated seniority list of Chief Nursing Superintendent issued vide PCPO/ECoR's letter No. ECoR/Pers/12/Med/CNS/Integrated Seniority dated 08.01.2025, of Medical Department who has completed minimum two years of non-fortuitous service in Level-10 as on 01.01.2025 (Cut off date) and is coming in the zone of consideration for the assessment period 2025-26, is attached at Annexure-A. Also an additional list of 10 candidates, next in order of seniority of Chief Nursing Superintendent is placed in the Stand-by List at Annexure-B. Against ineligible/unwilling candidates of Annexure-A, the willing and eligible candidates of Annexure-B may be called for the written test to the extent of making good the zone of consideration.



4. The candidates whose names are borne in the provisional lists at Annexure-A and Annexure-B should submit their options (willingness/unwillingness) **latest by 05.02.2025** in the attached format (Annexure-C) to the concerned Personnel Officers duly forwarded by their controlling officers. The concerned Personnel Officers should verify the eligibility criteria of the willing candidates as mentioned as per the instructions contained at para-2 (I) to (III) above and send all the option applications along with a consolidated statement to the Dy.CPO(Gaz)/ECoR/BBS **latest by 10.02.2025** positively.
5. It is the employee's responsibility to exercise his/her willingness/unwillingness to take the selection, and failure to respond or to provide the intimation within the period allowed will be treated as unwillingness on his/her part to take the selection. If willingness/unwillingness is not received within the above mentioned stipulated date, it will be deemed that the candidate has availed of the opportunity of appearing in the selection & it will be treated as his/her unwillingness to take the selection.
6. In case any candidate is on leave or on deputation to other Railways/Units/office or on sick list, the Controlling officer concerned and the office where he/she last worked should send necessary advice to the authority under whom he/she is working or the Medical Authority as the case may be and an acknowledgement obtained. Options of the staff concerned need not be sent to this office directly. Controlling officers/Personnel officers should ensure that options received by their offices after 05.02.2025 are not forwarded to HQs office under any circumstance. Names of those staff who do not fulfill the eligibility criteria, need not be forwarded.
7. **Pre-Selection Training** for a period of 3-4 weeks (15 to 20 working days) to the ST candidates should be arranged by the Executive side in terms of Railway Board's letter No. E(GP)/2010/2/39 dated 28.08.2019 (RBE No. 142/2019). As it is mandatory, refusal, if any, should be obtained in writing.
8. **Objective and Scheme of Examination:** The examination aims at a comprehensive assessment of knowledge of the candidates related to their professional ability, Official language policy, Establishment and Financial Rules. *The formation of the panel will be on the basis of 'Seniority-cum-Suitability'.*
9. **Written Examination:** In order to bring objectivity to the Selection process, it has been decided by Railway Board vide RBE No. 53/2019 that the written examination shall comprise of one Paper which shall have 100% Objective type Multiple Choice Questions only. The paper will be of 100 marks with distribution as given below:-
 - a) Technical Subject including Official language policy : 70 marks
 - b) Establishment and Financial Rules : 30 marks
 - c) Qualifying marks : 60
 - d) There will be 110 questions of objective multiple choice types with four answer options numbered as A, B, C & D. The candidate has to answer a maximum of 100 questions. All objective type questions carry equal marks.
 - e) In Section (a), there will be 80 questions including 10 optional questions on Official Language Policy. In this section, only 70 questions are to be attempted by the candidates. In case, any candidate answers more than 70 questions, only the first 70 questions will be evaluated and the rest will be ignored, even if attempted.
 - f) The questions on official language policy will be of 10 marks i.e, 10% of maximum 100 marks, but these questions will not be compulsory.
 - g) There shall be negative marking for incorrect answers. One-third of the marks allotted for each question will be deducted for every wrong answer as per RBE No. 53/2019.

- h) Candidates should get it noted that to ensure the authenticity of the answers to Multiple Choice Questions, no corrections of any type (viz. cutting, overwriting, scoring off a ticked answer & ticking another answer, erasing, modifying the answer in any way) will be permitted. Zero marks will be awarded in such cases of corrections in terms of RBE No. 53/2019.
- i) The duration of the written examination will be of **02 hrs (120 Minutes)**.
- j) **Syllabus:** The syllabus for the written examination for promotion to Group-B post of ANO is attached as Annexure-D.


10. Viva-voce & Record of Service:

	Maximum marks	Qualifying marks
1. Viva-voce	25	30 (Including at least 15 marks in the
2. Record of service	25	record of Service)

11. The Controlling Officers/Sr.DPO of concerned Unit/ Division should ensure that the ACRs/APARs of the candidates for the last five years (2019-20 to 2023-24) completed in all respect, SRs & Personal files are kept ready with them and should send the same to Dy.CPO(Gaz)/BBS, when called for.
12. In terms of Railway Board's letter No. E(GP)80/2/8 dtd. 31.10.1991 only those candidates who qualify in the medical examination of prescribed standard are eligible to appear in the viva-voce test.
13. **Objection Tracker:** After the written examination is over, provisional Answer Key of the question paper will be uploaded in the ECoR's website: www.eastcoastrailways.gov.in → Recruitment Info → Recruitment Information → Click here for HQ Notifications. Candidate appeared in the written examination may submit his/her representation in respect of answer key/question paper, if any, through email id: dycpogazecor@gmail.com with documentary proof within seven days period from the date of uploading the answer key in the website. The decision of the Question Setter in publishing the Final Answer Key after the above exercise will be treated as final and no further correspondence in this regard will be entertained.
14. The above Notification is uploaded in ECoR website: www.eastcoastrailways.gov.in → Recruitment Info → Recruitment Information → Click here of HQ Notifications.


संलग्नक/Encl:

- List of candidates (Annexure-A & Annexure-B).
- Application Format (Annexure-C).
- Syllabus (Annexure-D).


 (ज्योति/Jyoti)
 उप. मुकाधि (राज.)/Dy. CPO(Gaz)
 कृते प्रमुख मुख्य कार्मिक अधिकारी
 for Principal Chief Personnel Officer

प्रतिलिपि/Copy to:

- APO-I/BBS.
- Sr. System Manager (IT)/BBS for uploading in ECoR's website.
- The General Secretary- ECoRSC/BBS, ECoRSU/BBS, AIOBCREA/BBS, AISCSTREA/BBS.


 कृते प्रमुख मुख्य कार्मिक अधिकारी
 for Principal Chief Personnel Officer

पूर्व तट रेलवे/EAST COAST RAILWAY

Proforma of Application for Selection to Group-B post of ANO for 2025-26
(All fields are mandatory)

OPTION: Whether Willing/Unwilling

1. Name of the candidate :
2. I-Pass Number (in 11 digits) :
3. HRMS ID :
4. Designation :
5. HRMS Linked Mobile No. :
6. Email ID :
7. Place of posting :
8. Division/Unit :
9. DOB (DD/MM/YYYY) :
10. Community (UR/SC/ST) :
11. Date of initial Appointment & Grade :
12. Date of Apptt./Promotion to Level-7 :
13. Date of Application :

Signature of the Candidate

Countersignature of the controlling officer :
(With Designation and seal)

(Note: Applications to be submitted on or before 05.02.2025)



**Annexure-A****Provisional list of candidates working as Ch. Nursing Superintendent in Medical Department for selection of Assistant Nursing Officer for the assessment period 2025-26**

SN	Name (Shri/Smt)	Designation	Com.	Station/ Division	Date of Birth	Effective DOE in Ch. Nursing Superintendent in Level-10
1	Santilata Satapathy	Ch. Nursing Superintendent	UR	KUR	12.05.1965	12.09.2006
2	Pranati Sutar	Ch. Nursing Superintendent	UR	KUR	17.04.1965	19.06.1998
3	Chonhati Ekka	Ch. Nursing Superintendent	ST	CH/BBS	20.11.1966	27.03.2001
4	Usha Rani Sarathi	Ch. Nursing Superintendent	ST	WAT	30.06.1965	01.11.2003
5	N. Syamala	Ch. Nursing Superintendent	UR	WAT	09.06.1965	01.11.2003
6	Sanjurani Bastia	Ch. Nursing Superintendent	UR	CTC/ KUR	13.01.1965	01.11.2003
7	Bandita Ku Padhi	Ch. Nursing Superintendent	UR	KUR	15.06.1970	01.11.2003
8	Arati Nayak	Ch. Nursing Superintendent	UR	CH/BBS	28.07.1966	16.09.2004
9	Laila Manjula Hial	Ch. Nursing Superintendent	SC	KUR	15.03.1968	16.09.2004
10	K.V.V. Maheswari	Ch. Nursing Superintendent	UR	WAT	28.09.1966	26.07.2005

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Annexure-B**Stand-by List of candidate working as Ch. Nursing Superintendent in Medical Department for selection of Assistant Nursing Officer for the assessment period 2025-26**

SN	Name (Shri/Smt)	Designation	Com.	Station/ Division	Date of Birth	Effective DOE in Ch. Nursing Superintendent in Level-10
1	Lalita Maharana	Ch. Nursing Superintendent	UR	SBP	25.01.1975	12.09.2006
2	B. Suseela	Ch. Nursing Superintendent	SC	WAT	20.05.1971	10.04.2007
3	Sushobini Nayak	Ch. Nursing Superintendent	UR	CH/BBS	04.12.1965	18.05.2007
4	Tulasi Ray	Ch. Nursing Superintendent	SC	CH/BBS	24.05.1977	18.05.2007
5	U.L. Naga Rani	Ch. Nursing Superintendent	UR	VOPD/ WAT	05.03.1968	05.06.2007
6	B. Jayasree	Ch. Nursing Superintendent	SC	WAT	15.08.1971	07.12.2007
7	Ahalya Sahoo	Ch. Nursing Superintendent	UR	SBP	07.05.1973	24.11.2009
8	G.N.J. Jyothi	Ch. Nursing Superintendent	SC	BNITN/ WAT	01.01.1967	07.01.2010
9	T.S.S. Kumari	Ch. Nursing Superintendent	UR	MPM/ WAT	29.08.1970	07.01.2010
10	R. Parvathi	Ch. Nursing Superintendent	SC	WAT	20.05.1967	07.01.2010

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 उप. मुकाधि (राज.)/Dy. CPO(Gaz)

EAST COAST RAILWAY**SYLLABUS FOR THE WRITTEN EXAMINATION TO BE HELD AS PART OF
SELECTION FOR PROMOTION TO THE POST OF ASSISTANT NURSING
OFFICER IN MEDICAL DEPARTMENT****TECHNICAL**

1. Knowledge of emergency measures to be taken in case of coronary thrombosis, Haemorrhage, Shock, Labour, Eclampsia, Burns.
2. Action to be taken in case of serious train accident involving admission of large number of injured persons.
3. Working knowledge of equipment like cardiac monitors, Defibrillator, ECG and Treadmill.
4. Knowledge of operation theatre techniques, sterilization of equipment and instruments and instruments for planned as well as emergency operative procedures. Central Sterile Supply Department.
5. Maintenance of Equipments, repair, replacement, condemnation, procurement AMC/CMC.
6. Linen Management
7. Hospital Diet Management
8. Knowledge of action to be taken in case of sudden death of an in-patient.
9. Action to be taken after an in-patient is suddenly found missing from the ward.
10. Different methods of cleaning of Hospital utensils, walls, floors.
11. Knowledge of preparation and maintenance of various case papers, registers, Hospital records.
12. Knowledge of rules regarding eligibility of admission for patients in Railway Hospitals and steps to be taken in admitting outsiders or paying patients.
13. Knowledge of modern Nursing Management Techniques.
14. Knowledge of work study as applied to Hospitals.
15. Knowledge of modern trends in sterilization, OT management.
16. Principles of cardiac resuscitation including external message mouth to mouth breathing. Basic & Advanced Life Support care.
17. Composition of various IV infusions. Role of nurses in "Fluid and Electrolyte therapy" & Use of Antibiotics.
18. Blood Gas and their interpretation
19. Common drugs used and their doses.
20. ECG & its interpretation.
21. Basic bed side procedures, gastric lavage, bowel wash and enema.
22. Intake output charts and its importance.
23. Oxygen therapy. Respiratory care, Care of tracheostomy, Care of comatose patients.
24. Care of head injury, Acute poisoning cases, Management of Anaphylatic shock.

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25. Care of new born and mother
26. Supervision of transfer of patient to recovery room and then to ward.
27. Basic bed side procedures.
28. Infection Control Committee
29. Labeling and dispatch of samples.
30. Bio-Medical Waste Management & Waste Management
31. House Keeping Services in Hospitals
32. Family Welfare, Maternal & Child Health, National Health Programmes
33. Patient satisfaction
34. Tenders & Contracts. GeM Tender, Service contracts.
35. Inventory Control - UDM, IMMS.
36. Inspections and Training
37. HMIS & eParichay
38. MoU with Tie up Hospitals for referral
39. Medical Reimbursement
40. Disaster Management, ARME, POMKA
41. First Aid
42. The subjects covered in IRMM
43. Rajbhasha Policy and Rules.

Non-Professional:

Establishment and Financial Rules:

1. Attendance, Drawl of salary Bills, Leave Records, Correlation of all three.
2. Entitlement of Staff/Supervisors under Pass & Medical Attendance Rules.
3. HOER
4. HRMS
5. Staff Welfare, Handling of Staff grievances
6. Railway service Conduct Rules, D&A Rules
7. Industrial Relations
8. Establishment Matters
9. Expenditure
10. Budget
11. Accountal of Material, Dead Stock Register.
12. Accounts & Audit Inspections of Field Units, Audit Notes
13. Delegation of Power/SOP
14. Financial matters



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99/11/23
[PCMD/ECOR/BBUS]